

PLANNING BOARD MEETING
Tuesday June 7, 2011
Stow Town Building

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:30	Public Hearing <ul style="list-style-type: none"> • Hammerhead Lot Special Permit, Homestead Lane
7.	8:00	Don McPherson <ul style="list-style-type: none"> • Final Report • Dissolve Lower Village Committee

Discussion/Action Items

8.		Arbor Glen <ul style="list-style-type: none"> • Request to release bond • Public Access Easement
9.		Annual Review of Special Permits <ul style="list-style-type: none"> • Butternut Farm Golf Club
10.		Discuss July Schedule
11.	10 P.M.	Adjournment

CORRESPONDENCE

05/25/11 Letter to Planning Board from Comprehensive Environmental In
05/26/11 Letter from Karen Kelleher to Bruce Wheeler RE: Walkways at Derby Woods and Villages
05/26/11 Memo from Karen Kelleher to Board Selectmen RE: Special Town Meeting
05/27/11 Email from Jon Witten to Karen Kelleher RE: Collings et al. v. Planning Board
05/30/11 Stormwater Pollution Prevention Plan Highgrove Estates
05/31/11 Quote from Sign Logic RE: Lower Village Sign
05/31/11 Quote from Image 4 RE: Lower Village Sign
06/01/11 Pedestrian Walkway Application – Joelle Spear
06/03/11 Pedestrian Walkway Application - Kristine Wile
06/02/11

TOWN BOARDS AND COMMITTEES

05/30/11 Building Department Comments on Hammerhead Lot Application R-16#19-2
05/31/11 Building Department Building Permits
06/02/11 Conservation Commission Certificate of Compliance R11-37A
06/02/11 Conservation Commission Determination of Applicability 109 Kingland Road
06/02/11 Conservation Commission Order of Conditions U4-53
06/02/11 Conservation Commission Order of Conditions R29-54
06/02/11 Conservation Commission Certificate of Compliance U4-49
06/02/11 Conservation Commission Certificate of Compliance R-29 54
06/02/11 Conservation Commission Notice of Public Hearing R5-9
06/02/11 Conservation Commission Notice of Public Hearing R-31-60
06/02/11 Fire Department Comments on Hammerhead Lot Application R-16#19-2

LOOKING AHEAD

06/15/11 MAPC 495/MetroWest Survey Workshop in Westborough
06/21/11 Planning Board Dinner 6:30/7

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L	Ongoing	